

Sales Lot Attendant – Mercedes Benz Oakville

How would you like to work with one of Canada's most prestigious and well respected automotive groups? Join Auto World Imports Network!

Headquartered in Thornhill Ontario, we are a premier network of 14 luxury automobile dealerships as well as 3 state of the art collision centres in the Greater Toronto Area.

Our company values its customers and employees and is invested in principles for success. We value doing business with integrity and adhere to the highest ethical standards.

Located in Oakville, our **Mercedes-Benz** dealership is looking for a Sales Lot Attendant to join our amazing team!

As a Lot Attendant, you will **hone your customer service and driving skills.**

This position is a **great way to get into the Automotive industry.**

We offer competitive salaries and generous benefits!

Job Purpose

The Lot Attendant verifies receipt of new / pre-owned vehicles delivered to the dealership and parks vehicles in the lot in an orderly manner. This position maintains the cleanliness and organization of the demos, showroom vehicles and inventory and is responsible for the safe transportation of all demonstrator vehicles.

Core Accountabilities

- Ensure licensing is dropped off and picked up from the local Ministry of Transportation Office.
- Receive and release inventory from Transport Companies.
- Verify vehicle serial numbers of incoming cars against invoice.
- Assign stock control numbers to cards.
- Inspect vehicles for damage and verify accessories listed on the invoice.
- Pick up and/or drop off sold units as requested.
- Assist with the preparation for vehicles delivery.
- Catalogue and store keys.
- Perform daily inspection of lot for unlocked vehicles and lot security.
- Maintain the showroom vehicles and demos for cleanliness.
- Ensure the lot is arranged, organized and free from litter and debris.
- Ensure demonstrator vehicles are fuelled and parked properly (Fuel Receipts Required).
- Other duties as assigned.

Requirements

- High school diploma or equivalent
- Valid Ontario G/G2 driver's license
- Clear Driver's Abstract
- Ability to read and comprehend instructions and information
- Good judgement
- Ability to work efficiently in a high-pressure environment
- Must have manual transmission driving experience

Personal Attributes

- Customer focus
- Keen attention to detail.
- Quality orientation
- Time management
- Creative and innovative thinking
- Accountability and dependability
- Decision making and judgment
- Operating equipment
- Ethics and integrity
- Planning and organizing
- Communication
- Energy and stress management

APPLY FOR A REWARDING CAREER TODAY!

We thank all applicants for their response; however only those considered for an interview will be contacted.

AWIN is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please indicate this in your cover letter (or email).

Job Type: Full-time

Licence:

- G/G2 (Preferred)

Language:

- English (Preferred)